

Guidelines for Jardineros de Placitas Interest Groups Adopted by the Board of Directors, December 2011

Definition

An Interest Group is a group of members of Jardineros de Placitas that organizes to pursue a special interest, hobby, activity or entertainment.

Membership

Participation is only for Jardineros members. If appropriate for the particular interest group, the group may include spouses/partners of members. Guests are considered relatives or visitors from out of town who are not eligible to be members of Jardineros. Participation of members' guest who is eligible to become members of Jardineros is limited to twice. Please use common sense and fairness in including guest in an event/gathering- for instance if a relative lives with a family member this guest should be considered as you would a spouse/partner. Any questions, please contact an officer for guidance.

Each interest group chair will keep a current list of its members and members interested in joining the group. Some interest groups have a limit on the number of members, while others such as Holiday Party, Trippers, Out to Lunch Bunch does not. Jardineros members who think they may be interested in a particular interest group activity should sign up with the group's chair to receive notification of activities, schedules and plans.

New Member Notification

Interest group chairs will be notified by the Membership Committee when a new member has joined and expressed interest in their group. The chair is responsible for contacting the new member as soon as possible and welcoming the person to the Jardineros, explaining to him/her the interest group and answering any questions (s)he may have. If you have a vacancy, ask her/him to join. If no vacancies, ask if (s)he would like to be on your "sub" or "waiting" list. Copy or notify the webmaster of the status of the new member so that your online member list (and sub- or wait list) is complete and accurate.

Announcements

In the interest of fairness, interest group information / upcoming activities should be sent out to your interest group first so they have the first opportunity to participate. In the event an activity has space available for other Jardineros members, interest group announcements can be made by the president and can be posted in the website. The chair should contact the designated person or president via email prior to the meeting in order to have their announcement made.

Vacancies

Vacancies in the group are to be filled from the group's "sub" or "waiting" list in the order of signup on the list. Chairs should keep the list accurate as to order of signup to ensure fairness to all. If you have "sub" or "waiting" list for your group it is to be posted on the website in the order of signup so everyone knows who would be next to fill a vacancy. If the first person on the list is asked to join and (s)he declines , then the second person would be asked to fill the vacancy, and so forth until the vacancy is filled. The first name would still be on the list, but would go to the bottom of the list.

No Donations for Interest Groups

No interest group may solicit donations/gifts/door prizes without the prior approval of the Board of Directors. All requests of this nature must be to benefit Jardineros charities or the club directly. An interest group may have a speaker, demonstration, etc., as long as that person is not requested to do this on behalf of the Jardineros organization.

Individual Group Guidelines

Other than the guidelines above, each group should decide how the group is to run, what is expected of its members, what are its goals and rules, how many members can be accommodated, how often, when and where to gather and any other pertinent information. If any questions arise, please contact an officer of the Club.

Have fun enjoy each other and your many varied activities and interests.